



Department of Mechanical Engineering

External Academic Audit Report (AY: 2024-25)

Department: Mechanical Engineering

HOD: Dr. Malagouda Patil

Audit Conducted By: External Audit Panel

Internal Department Audit Coordinator: Mr. R. H. Angadi

Audit Date: 30.07.2025

A. Verification Checklist – External Academic Audit

Sl. No.	Particulars to be Verified	Yes/No
1	Sample Course File Verification	YES
2	Conduct of CIE	YES
3	Maintenance of Attendance Record	YES
4	Sample Blue Book Verification	YES
5	Faculty Feedback File	YES
6	Result Analysis File	YES
7	Proof of Internal Audit	YES
8	Mentoring Process	YES
9	Research & Development file.	YES
10	Faculty personal file	YES

B. Audit Summary Report:

Sl. No.	Criteria	Key Observations/Remarks	Suggestions for Improvement
1	Department Profile	Well-established department with moderate alumni engagement	Increase alumni participation and database updates.
2	Faculty and Staff	Qualified faculty	Encourage more faculty to pursue Ph.D. and FDPs
3	Curriculum Delivery	CIE conducted as per the COE, curriculum gap analysis initiated	Document all gap analysis activities.
4	Add-on Courses	No Add-on programs conducted	Improve student participation rate
5	Experiential Learning	Mini projects and internships implemented	Maintain proper records and mapping to outcomes
6	Teaching-Learning Process	OBE followed, mentor-mentee system active	-
7	Evaluation & Attainment	Attainments of COs/POs PSOs are documented.	-
8	Research & Publications	Few faculty and students publications; no major funded research	Apply for government/industry-sponsored projects
9	Seminars/Workshops	Conducted a few events	Organize more expert sessions and FDPs
10	Infrastructure	Labs well maintained; ICT-enabled	Maintain SOP documentation



		classrooms available	
11	Student Support	Placement and counselling are in active	Improve competitive exam coaching and alumni tracking
12	Best Practices	Internship culture, slow-learner support, bridge courses	Document evidence with student feedback
13	SWOC Analysis	S: Faculty, infra W: Research funding, alumni O: Industry tie-ups C: Placements	Action plan required to address weaknesses and challenges
14	Future Plans	NBA, Research Grants, Core Placements	Formulate roadmap for MoUs and internships.

C. General Observations and Recommendations by External Auditor

1. Maintain signed copies of all committee meetings and review notes.
2. Strengthen alumni interaction through dedicated events and follow-ups.
3. Apply for research grants and publish in Scopus/UGC Care listed journals.
4. Conduct mock placements and aptitude training sessions regularly.
5. Improve documentation and evidence of all best practices.

D. Audit Panel Remarks & Signatures

Designation	Name	Signature
External Auditor	Dr. Suprit Malagi	
External Auditor	Mr. V. M. Khadakbhavi	
HOD	Dr. Malagouda Patil	
Dean Academics	Dr. Dhanasree K	
IQAC Coordinator	Dr. Malagouda Patil	
Principal & Director	Dr. Anand Deshpande	